



Nominating a Veteran to the Veterans Plaza of Northern Colorado at Spring Canyon Park www.VeteransPlazaNoCo.org

There is no charge to nominate/register a Veteran and have his/her name included in the Plaza.
To nominate a Veteran, please complete this form, attach proof of service, and return to:

**City of Fort Collins, Park Planning
Attn: Veterans Plaza at Spring Canyon Park
PO Box 580, Fort Collins, CO 80522**

Requirements:

1. A Veteran is someone who served in the United States Armed Forces at any time (currently serving, was honorably discharged, or is retired). **Veteran does NOT have to have served in a war (or theater).**
2. **Proof of service, described on page 2, must be attached to this form.**
3. **You may nominate/register yourself. Please type or print legibly.**

Name of Veteran: _____

- Last, First, MI with nickname, if desired, in parentheses, e.g., Smitty, Regal B. (King)
- Married Women Veterans, please choose one of the following formats for locating your name on the display:
- Maiden Last Name, First, MI
 - Maiden Last Name (Married Last Name), First, MI
 - Married Last Name (Maiden Last Name), First, MI

Branch of Service: _____
(Army, Navy, Air Force (includes Army Air Corp), Marines, Coast Guard)

Years of Service: _____ Highest Rank Attained: _____
(e.g., 1955-1975)

Theater of Operations (If Applicable): _____
To have been in a theater, the Veteran must have been physically in the theater or in direct support (e.g., off shore as with the Navy or Air Force). Examples include: American Revolution, Civil War; WWI France, Siberia; WWII Pacific, Europe, American; Korea; Vietnam; Gulf War; Balkans; Iraq; Afghanistan)

KIA (Yes/No) _____ KIA Date if Applicable _____
MIA (Yes/No) _____ MIA Date if Applicable _____

Name of Nominator **(required)**: _____

Mailing Address of Nominator **(required)**: _____

Email of Nominator: _____ Phone # of Nominator: _____

Nominator's signature verifies that all information is true to the best of their knowledge. See page 2 for instructions on required proof of service.

Nominator Signature **(required)**: _____ Date: _____

Nomination Status: You may check the status of nominations by visiting www.VeteransPlazaNoCo.org . Please allow four weeks processing time.

Donations: Please be aware that **there is no charge for nominating a Veteran.** To support the Plaza with a tax-deductible donation, visit www.VeteransPlazaNoCo.org to contribute by check or credit card. You may also make a check payable to the Community Foundation of Northern Colorado (write "Veterans Plaza" in the Memo field) and mail it to 4745 Wheaton Drive, Suite #100, Fort Collins, CO 80525.

Supporting documentation of military service is required so that we may verify the service and also share a more complete story of the Veteran.

Appropriate forms of documentation include:

- **DD214 or Notice of Separation (front and back):** To obtain a copy of DD Form 214 (Report of Separation), Veterans or their next of kin (if Veteran is deceased) may either use the “eVETrecs” system or fill out and mail a SF Form 180 (Request Pertaining to Military Records) to the National Personnel Records Center. Detailed directions for both options are located at: www.archives.gov/veterans/military-service-records/ .
Records may also be available from the county Veterans Affairs (VA) office to which the Veteran returned after leaving US Military Service.
- **Discharge Papers:** A complete copy (front and back) of the Veteran’s Notice of Separation (discharge papers) can be used.
- **VFW or American Legion:** Copy of documentation from membership paperwork (honorable discharge).
- **Funeral Home:** Copy of documentation for Veterans is kept on file (DD214).
- **Newspaper articles** that include picture and service information on the Veteran.

Currently Serving: Statement of Service signed by, or by direction of, the adjutant, personnel officer, or commander of the Veteran’s unit or higher headquarters showing date of entry, or a photo copy of current ID card.

Note: Please black out the Veteran's Social Security Number and Service Number.

If none of the above forms of documentation are available, this application may be notarized as documentation (see below). **Notarization is not needed if one of the above is submitted.**

Questions? Call Billy Thornton, 970-217-6920 or contact at bmt7368@gmail.com.

Follow the Veterans Plaza on Facebook: www.facebook.com/VeteransPlazaNoCo

Notary Affirmation

Subscribed and affirmed before me this _____ day of _____, 20____ ,
in the County of _____ , State of Colorado.

Signature of Notary

Public Commission Expiration Date

Thank you for your nomination!